



# AFFORDABLE HOUSING TRUST

FOR COLUMBUS & FRANKLIN COUNTY

## AHT Center for Housing Innovation **Home Repair Grant** *2024 Grant Application*

### Grant Overview

The Affordable Housing Trust (AHT) was established in 2001 to be an independent, nonprofit lender that works with the private, nonprofit, and public sectors to develop affordable housing communities in the city and county.

AHT is launching the AHT Grant Program for Housing Innovation to help fund home repairs for individuals and housing-related initiatives for nonprofits.

This grant would be designed to specifically address exterior or interior home repairs that address health and safety, accessibility, or code violations. Funds are only eligible for homeownership units, ie rental units will not be eligible for these grants. Projects must be completed within the 12-month period following execution of the grant agreement unless other arrangements are made.

Consistent with the priorities and mission of AHT, the *Center for Housing Innovation Home Repair Grant Program* will be awarded to increase the programmatic capacity of an existing home repair effort. **The total expected grant amount for 2024 may not exceed \$185,000.00**, which will be awarded to the organization(s) who can provide evidence of an existing home repair program and how that program can be expanded by use of these funds. Grant dollars may only be used to fund direct home repair activities.

**The submittal deadline is January 26th at 4:00pm.** Late application submissions will not be considered. Please submit your application via email and direct any questions to: Jess Patterson | [Jess@hztrust.org](mailto:Jess@hztrust.org)

### Eligibility

To be eligible for home repair grant funding, organizations must:

- Have 501(c)(3) status with the IRS.
- Serve an area within Franklin County, Ohio.
- Be in good standing with the Ohio Secretary of State.
- Have an established home repair program that serves households at or below 60% Area Median Income (AMI).

## Application Submission Checklist

The following documentation is required for all submissions. The documents, listed under the headings below, should be submitted as three (3) separate pdf files. Each pdf should include the listed documents in the order presented. Title each file with your organization's abbreviated name and document title.

### General Forms

- Application Summary Form
  - Organizational Overview Form
  - Home Repair program overview and budget
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### Organizational Capacity

- Board Member listing identifying affiliation and officers
  - Names and titles of employees and or consultants to be assigned to program activities and financial oversight.
  - A Certificate of Corporate Good Standing from the Ohio Secretary of State dated within the past 30 days.
  - Copy of IRS tax-exempt nonprofit 501(c)(3) designation letter
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### Financial Stability

- 2022 Audited financial statements or financial compilation

**Application Summary Form**

**Complete this form and include as the cover page of your submission.**

Organization Name: \_\_\_\_\_

Contact Name/Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_ Tax ID #: \_\_\_\_\_

Organization Fiscal Year (mm/dd/yy): \_\_\_\_\_ to \_\_\_\_\_

**Organizational Overview Form**

**Geographic Location:** Please detail the geographic location of your service area using physical boundaries. You may also attach a map that clearly delineates your organization’s entire service area. Limit your response to 100 words.

Empty text box for Geographic Location response.

**Organizational Mission:** Provide a summary or your organization’s mission statement, vision and/or values. Limit your response to 200 words.

Empty text box for Organizational Mission response.

**Year-to-Date Accomplishments:** This summary should focus on both housing and non-housing related activities related to the revitalization of the service area. Limit your response to 200 words.

**Grant Award Considerations**

Awards will be based on the following considerations:

- Quality and completion of application materials
- Impact and financial feasibility of housing repair program
- Evidence of the organization’s financial sustainability
- Sufficient organizational capacity
- Previous affordable housing development experience and collaboration with the City of Columbus and/or Franklin County

**Additional Information**

Upon notification of a grant funding award, organizations will be required to work with AHT staff to draft a 2024 Work Plan and Budget that will be used to communicate progress and measure outcomes of the home repair plans. Grantees will be contractually obligated to perform the Work Plan activities as agreed upon. Failure to complete Work Plan activities may constitute grounds for recapture of funds and/or immediate termination of the grant agreement.

In addition, grantees may be required to submit the following:

- Copy of by-laws and articles of incorporation
- 2022 operating budget showing income sources and expenses in detail
- Copy of professional service agreements or contracts with outside consultants that are vital to program activities